



Canadian Ski Patrol, Calgary Zone Association

Tuesday May 14, 2019

7:00pm – 9:00pm

Banff Trail Community Association

2115 20 Ave NW

Calgary, Alberta

Attendees

Neil McKendrick	VP Finance	Marielle Flottat	PL Lake Louise
Dean Trimble	VP Operations	Ron Lewis	Co-PL (interim) Nakiska
Kai Seltner	VP Recruitment	Gord Merz	Co-PL (interim) Nakiska
Cody Whitten	VP Administration	Mike Denis	PL Norquay
Jean Rioux	President	Alex Fuller	PL Nordic
Chris Oliver	VP Education/PL Sunshine	Pat Cripps	Co-PL COP

Absent

Kelcey Stilwell-Lastiwka	VP Member Services	Nicole Oliver	PL Panorama
Ryan Scullen	VP Communications	Jarrett McRitchie	PL Special Events
Rebecca Sinclair	Finance Function	Brad Johnston	Co-PL COP

Meeting Minutes

1.	<p><u>Welcome</u></p> <ul style="list-style-type: none"> Welcome and opening meeting
2.	<p><u>Prior Meeting Minutes</u></p> <ul style="list-style-type: none"> MOTION: Accept prior minutes from April 2019. Majority carried vote in favor – MOTION PASSED

Meeting Minutes

3. **President's Report**
- Lake Louise PL, incumbent was acclaimed for another term. Congratulations Marielle. Note her term was extended per motion in April.
 - Board Candidates: No candidates have stepped forward from CZ
 - Member's Proposals are being written for the AGM currently, these should be posted in the National web site
 - Heidi has resigned as HR Chair
 - There is a new VP Operations, Tom Carr
 - Ian Bowne has stepped down as the DP representative to the National management team
 - A Zone president's agenda for the NAC has been created by the Zone presidents, this is to discuss topics that are impactful to their Zones. Culture, Trust, Finance and Governance
 - Zone Presidents Hospitality Suite (Suite is open to all attendees) \$350.00
 - There are 7 candidates for the BoD, these bio profiles will be posted on the National Web Site
 - Division Award Recipients: Cody Whitten, Frank Nadon, Andy Hill, Jarrett McRitchie, Elizabeth Oldfield, Sandra Williams. Requesting that the Zone cover their hotel room and banquet expense.
 - **MOTION:** Motion raised by Rioux to compensate Division award winners for cost of banquet and hotel room (double occupancy) to attend the Division Awards. Seconded by Seltner and majority carried vote in favor – **MOTION PASSED**
 - **ACTION** McKendrick to revise the expense reimbursement procedure to clearly indicate that members are to remove alcohol for claims for reimbursement for meals. For Zone functions, members will be offered two-drink limit to minimize exposure to the organization and the executive.
4. **Action Items from Prior Executive Meetings**
- McRitchie will investigate options to modify Special Events Trailer after Special Events season has concluded. Mark Nodwell has offered to assist.
 - **CLOSED** Rioux to monitor situation and National's position on the outsourcing of the First-Aid Recertification annual requirements for each Division and Zone. **No movement on this item and considered closed at this time.**
 - Fuller to ensure that Nordic MOU is signed. Alex will begin the MOU conversation again for next season.
 - **CLOSED** Rioux to define the process and the criteria that the Zone will use to select the supported candidate for Board of Director positions for the next meeting. **No CZ member nominations, so item dropped.**
 - Provide update on the progress of the On Snow committee and forward plans
 - Seltner to contact Scullen to review recommended updates for the Zone website
 - Flottat to talk to Mike regarding expiration of current zone roster system

Meeting Minutes

5.	<p><u>New Business</u></p> <ul style="list-style-type: none">• Oliver confirmed that new patrollers (2018 rookie class) have be provided direction on steps needed to complete the On Snow or participate in ski improvement, and then line-up hill ski testing.• McKendrick reviewed final 2019 budget. Returning patroller annual fees set at \$150, with \$55 credit for volunteering at ski sale or casino, and \$55 credit for meeting hill commitments (fees range from \$40 → \$95 → \$150 depending on level of credit). MOTION: Motion raised by McKendrick to accept 2019 budget and bring to membership at AGM in June. Seconded by Seltner and majority carried vote in favor – MOTION PASSED• CZ received a reimbursement cheque from CSP National for \$1,166.98 for over-collection of fees. MOTION: Motion raised by Riouz to donate cheque back to CSP National to support National AGM. Seconded by McKendrick and majority carried vote in favor – MOTION PASSED
6.	<p><u>VP Reports</u></p> <ul style="list-style-type: none">• Administration<ul style="list-style-type: none">○ Zone AGM scheduled for June 25th at Willow Park Golf Club at 6:00pm○ Nominations for Zone awards due May 15th○ Award selection meeting scheduled for May 23rd at 7:00pm at Seanachie Pub• Communications• Education• Finance• Operations• Member Services• Recruitment
7.	<p><u>PL Reports</u></p> <ul style="list-style-type: none">• COP• Lake Louise• Nakiska• Nordic• Norquay• Panorama• Special Events• Sunshine

Next Meeting:

August 13, 2019
7:00pm – 9:00pm
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