



Canadian Ski Patrol, Calgary Zone Association

Tuesday March 12, 2019

7:00pm – 9:00pm

Banff Trail Community Association

2115 20 Ave NW

Calgary, Alberta

Attendees

Jean Rioux	President	Marielle Flottat	PL Lake Louise
Neil McKendrick	VP Finance	Ron Lewis	Co-PL (interim) Nakiska
Kelcey Stilwell-Lastiwka	VP Member Services	Gord Merz	Co-PL (interim) Nakiska
Dean Trimble	VP Operations	Mike Denis	PL Norquay
John Bannerman for	VP Education	Alex Fuller	PL Nordic
		Eric Davey for	PL Panorama

Absent

Kai Seltner	VP Recruitment	Nicole Oliver	PL Panorama
Cody Whitten	VP Administration	Pat Cripps	Co-PL COP
Ryan Scullen	VP Communications	Brad Johnston	Co-PL COP
Chris Oliver	VP Education/PL Sunshine	Jarrett McRitchie	PL Special Events
Rebecca Sinclair	Finance Function		

Meeting Minutes

1. **Welcome**
 - Welcome and opening meeting
2. **Prior Meeting Minutes**
 - **MOTION:** Accept prior minutes from February 2019.
Majority carried vote in favor – **MOTION PASSED**
3. **President's Report**
 - NAC/AGM/ALTITUDE
 1. Ticket pricing \$260.00 for the meeting and the awards (dessert bar format) (see attached agenda)
 2. Motion to the floor. A number of motions are being put forward from the ZP to be voted on. (see attached). More to come
 3. Who should attend, WHY?
 - a. In discussion with Division to see if Division VP's are going, perhaps they could bring back the information and present to Training & Safety
 - b. If Division not going, offered to have Zone representatives go and bring back the information for presentation at the Spring meeting

Decision was made by the Executive to send the following people: Jean Rioux ZP, Chris Oliver VP Education, Dean Gould On Snow, Marielle Flottatt on behalf of Division as PL Liaison, Eleanor Culver Moderator as voted on in February
 4. BoD Candidate: Only 1 person has stepped forward to show interest in the possibility of running for the board, they are still deciding.
 5. VP Members & Resorts has stepped down, National is looking for a replacement

President's Report Con't

- Zone Business
 - We needed to make some quick decision last month regarding jackets and equipment, thank you to everyone who responded. President solicited feedback on the process.
 - The executive agreed to continue using this format but only on exception basis
 - Neil's email explanation as a reference document:

We have more than sufficient funds to pay for this order. We are about to receive a ski sale cheque for \$90,000 - \$30,000 more than our budget for this revenue category. If we were to pay for these jackets now we would still have a favourable net of revenues vs expenses. But, I don't believe we will pay for the jackets up front so the bill won't need to be paid until they arrive. Really what is being asked is can the LL patrol add \$12,500 to next year's budget. Therefore this really isn't an issue for the current budget but it will pre approve an item for next year. We had \$7,000 budgeted for uniforms this year and we have spent all of that by creating a pack inventory.

We have a pretty good inventory of Helly Hansen jackets that the other patrols use so it is unlikely we will need to buy more of those.

We have a regular line in the budget for uniforms (jackets and packs) so these are standard items we purchase on a regular basis and are items that are a high priority for our operations not a special purchase or item we would not normally approve as part of our budget.

Finally, these jackets need to be ordered now before we prepare our budget for next year.

Bottom line - I have no objections and would advise that this purchase should not cause any issues with this year's budget or next year's.

Neil McKendrick

- President & CEO
 - Bruce Robinson attend the FAOST at Sunshine, I had two opportunities to speak with Bruce, Friday night at dinner with Mike Palamarek & Marty, we spoke of things that are impactful to the Division & Zones. And Saturday at the completion about the Zone and the organization in general. A quote from Bruce "there are 4500 Members and 9200 opinions"
 - Firstly, Bruce thanked the Calgary Zone for their donation from the ski sale, this is the first time I have received thanks on behalf of the zone.
 - Bruce requested what we needed and wanted from National, "we need the standard and want to be left alone"
 - Informed Bruce that Calgary Zone has always supported National, and we will continue, with respect to money, if there is a project that national would like to initiate, a proper business plan and outcomes
 - (what's in it for the Member) is required, that would be socialized to the Membership and a vote taken.
 - The National Management Team must engage the membership in future directions, without engagement the initiatives will wither and die.
 - Culture and Communication was a big part of our discussion, these are very broad topics, but they work hand in hand, communication, I have an open line and was asked to call Bruce with issues, I also informed Bruce that communication is a two-way exchange and he should be reaching out to the ZP's. Old Guard, misogyny, resistant to change, we will not become relevant by adding more requirements on the membership. Let's figure out who we are and what we offer to our Customer.
 - Federated Charity model vs a Command and Control model, we are a Federated charity and have recently seen more of a command and control management style, we must return to our federated model with communication amongst all levels of the organization.
- National Building Sale
 - An offer has been made for the sale of the building in Ottawa
 - Some conditions remain
 - Deal closes June 2019

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- Financial Oversight Committee has already met to discuss the appropriate disbursement of funds (refill contingencies)

4. **Action Items from Prior Executive Meetings**

- McRitchie will investigate options to modify Special Events Trailer after Special Events season has concluded. Mark Nodwell has offered to assist. James Papineau will coordinate with Mark on recommended upgrades.
- Rioux to monitor situation and National's position on the outsourcing of the First-Aid Recertification annual requirements for each Division and Zone. Oliver to provide writeup on how outsourcing to Red-Cross etc. would possible affect Manual and Re-Cert Instructors, etc. (i.e. Ramifications on Education Instructors – specifically First Aid).
- Fuller to ensure that Nordic MOU is signed. Alex will begin the MOU conversation again for next season.
- Rioux to define the process and the criteria that the Zone will use to select the supported candidate for Board of Director positions for the next meeting
- McRitchie to provide a report on summer events. Submission to Finance is lagging. Jean will coordinate with Dean to arrange assistance for Jarrett. Jarrett to provide disbursement names by Friday March 15th 2019
- Papineau to provide the Executive with an update on the progress of the committee and path forward plans.
 - James circulated a draft proposal for comment for the On Snow Program, and the framework to achieve Instructor Levels. James is soliciting comment and feedback and will update the Framework. Intent it to finalize the framework by year end, approved by VP Education.
 - On Snow Committee is developing a Calgary Zone skiing standard that will meet the minimum standards of all hills.
 - 2019 On Snow Planned for March 23/24. James will issue notice for sign-up shortly.
- Seltner to contact Scullen to review recommended updates for the Zone website

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5.

Motions

- Budget Addition for Patrol Jackets for Lake Louise
 - Time critical decision was requested to jointly participate in a bulk order of patrol jackets with LLSR. Request was for 50 jackets for approx. \$12,500. Item was not in 2018/19 budget, so email vote was conducted. Simple majority reached with results below. **MOTION PASSED**
 - Chris Oliver VP Education/PL Sunshine - YES
 - Neil McKendrick VP Finance - YES
 - Jean Rioux President - YES
 - Ryan Scullen VP Communications - YES
 - Kai Seltner VP Recruitment - YES
 - Kelcey Stilwell-Lastiwka VP Member Services - YES
 - Dean Trimble VP Operations - YES
 - Cody Whitten VP Administration - YES
 - Mike Denis PL Norquay - YES
 - Marielle Flottat PL Lake Louise
 - Alex Fuller PL Nordic
 - Ron Lewis or Gord Merz PL Nakiska - YES
 - Jarrett McRitchie PL Special Events
 - Nicole Oliver PL Panorama - Yes
 - Donation of Zone Truck Toboggan to Lake Louise Ski Resort
 - LLSR has requested one of the Zone Truck Toboggans which will be gutted and used as a sled trailer. Email vote was conducted. Simple majority reached with results below. **MOTION PASSED**
 - Chris Oliver VP Education/PL Sunshine - YES
 - Neil McKendrick VP Finance - Yes
 - Jean Rioux President - YES
 - Ryan Scullen VP Communications
 - Kai Seltner VP Recruitment - YES
 - Kelcey Stilwell-Lastiwka VP Member Services - YES
 - Dean Trimble VP Operations - YES
 - Cody Whitten VP Administration - YES
 - Mike Denis PL Norquay - Yes
 - Marielle Flottat PL Lake Louise - YES
 - Alex Fuller PL Nordic
 - Ron Lewis or Gord Merz PL Nakiska - YES
 - Jarrett McRitchie PL Special Events
 - Nicole Oliver PL Panorama - Yes
- Calgary Zone AGM:** Tentative June 25th 2019 Cody to confirm
- New Roster System:** Marielle to reach out to Mike Melnyk, ask him about the functionality of our current system, and what he might recommend for moving forward

6.

New Business

- Calgary Zone AGM: Tentative June 25th Cody to confirm
- New Roster System: Marielle to reach out to Mike Melnyk, ask him about the functionality of our current system, and what he might recommend for moving forward

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7. **VP Reports**
- Administration
 - PL's requested to submit Division Awards to Mike P and Gord M. cc Cody & Howard by 4/14/20-19, Zone Awards to Cody and Howard by last week of May
 - Communications
 - Education
 - Finance
 - Each PL to prepare a budget, Neil will send actual expense information draft budget needed for next meeting
 - Operations
 - Member Services
 - Recruitment
8. **PL Reports**
- COP
 - Lake Louise
 - Nakiska
 - Nordic
 - Norquay
 - Panorama
 - Special Events
 - Sunshine

Next Meeting:

April 9, 2019
7:00pm – 9:00pm
Banff Trail Community Association
2115 20 Ave NW
Calgary, Alberta