



## Canadian Ski Patrol, Calgary Zone Association

Tuesday November 13, 2018

7:00pm – 9:00pm

Banff Trail Community Association

2115 20 Ave NW

Calgary, Alberta

### Attendees

Chris Oliver	VP Education/PL Sunshine	John Blaber	PL Nakiska
Jean Rioux	President	Mike Denis	PL Norquay
Kai Seltner	VP Recruitment	Marielle Flottat	PL Lake Louise
Kelcey Stilwell-Lastiwka	VP Member Services	Nicole Oliver	PL Panorama
Dean Trimble	VP Operations	Alex Fuller	PL Nordic
Cody Whitten	VP Administration		
Ryan Scullen	VP Finance		
Neil McKendrick	VP Communications		

### Absent

Pat Cripps	Co-PL COP
Brad Johnston	Co-PL COP
Jarrett McRitchie	PL Special Events

Meeting Minutes	
1.	<p><b><u>Welcome</u></b></p> <ul style="list-style-type: none"> <li>Welcome and opening meeting</li> </ul>
2.	<p><b><u>Prior Meeting Minutes</u></b></p> <ul style="list-style-type: none"> <li><b>MOTION:</b> Accept prior minutes from October 2018. Majority carried vote in favor – <b>MOTION PASSED</b></li> </ul>
3.	<p><b><u>President's Report</u></b></p> <ul style="list-style-type: none"> <li>Nothing to report.</li> <li>Jean to investigate issuance of communication regarding the new incoming President.</li> </ul>

## Meeting Minutes

4. **Action Items from Prior Executive Meeting**
- McRitchie will investigate options to modify Special Events Trailer after Special Events season has concluded
  - McRitchie to provide summary report at end of summer on needs and requirements
  - Rioux to monitor situation and National's position on the outsourcing of the First-Aid Recertification annual requirements for each Division and Zone. Oliver to provide writeup on how outsourcing to Red-Cross etc. would possible affect Manual and Re-Cert Instructors, etc. (i.e. Ramifications on Education Instructors – specifically First Aid).
  - Fuller to ensure that Nordic MOU is signed prior to 2018/19 season.
  - Rioux to define the process and the criteria that the Zone will use to select the supported candidate for Board of Director positions for the next meeting
  - Neil is working with Rebecca Sinclair to fulfill a role as assistant to the VP Finance for the next few months in hopes that she will run for the position at the next AGM.
  - McRitchie to provide a report on summer events. Dean and others will reach out to offer assistance to summer events team.
5. **New Business**
- Nor Am Support  
Background: The Nor Am downhill event is experiencing a budget shortfall due to loss of sponsorship from the private sector. To replace this funding, event organizers are seeking multiple sponsors to donate small amounts rather than finding one major sponsor. One initiative is to seek funding for breakfasts and the volunteer pizza appreciation night. Sponsors will be recognized as supporters through the event guide that goes to all of the team coaches and with placards at the venue. Recognition of this type will help promote our organization within the ski racing community.  
**MOTION:** To provide financial support to the Nor Am event by sponsoring volunteer appreciation night with a donation of \$1,500, with consideration to continue sponsorship opportunity for subsequent years. Majority carried vote in favor – **MOTION PASSED**
  - Patrol Budgets  
Discussion to provide individual patrols with additional degrees of flexibility to expend available zone funds for patrol-related activities.  
**ACTION ITEM – For February 2019 meeting, PL's to submit an operating budget (by line item) for items where Zone funding is requested. VP Finance will provide guidance on valid expenditure based on source of funding (eg. Casino revenues).**
6. **VP Reports**
- Administration
  - Communications
  - Education – Chris to investigate purchase of up to 6 new Cascade toboggans
  - Finance
  - Operations – Positive report from COP regarding potential rejuvenation of the CSP at CSP – will monitor situation
  - Member Services
  - Recruitment

## Meeting Minutes

7.

### **PL Reports**

- COP
- Lake Louise
- Nakiska
- Nordic
- Norquay
- Panorama
- Special Events
- Sunshine

Next Meeting:

December 11, 2018  
7:00pm – 9:00pm  
Banff Trail Community Association  
2115 20 Ave NW  
Calgary, Alberta