

CSP Calgary Zone Executive Meeting

MEETING MINUTES – October 11, 2016, 7:05 PM

CONTACT	COMPANY	PHONE	E-MAIL	PRESENT
Mark N	President			Yes
Neil M	VP Finance			
Raymond B	VP Communication			
Cody	VP Admin			Yes
Olivier F	PL Norquay			Yes
Steve Cox	APL Nordic			Yes
John B	PL Nakiska			
Jarrett M	PL Special Events			Yes
Elizabeth O	Acting VP Operations			Yes
Kevin B	VP Equipment			Yes
Marielle F	PL Lake Louise			Yes
Chris O	VP Education			
James P	On-Snow Coordinator			Yes
Christine	VP R&R			Yes
Nicole O				Yes
Ryan Williams	PL Pano			Yes

AGENDA ITEM

	ACTION	ACTION BY
<p>Actions from Previous Meeting</p> <p>Kevin. presented a preliminary cost analysis of owning a storage/meeting building. See attached and below discussion</p>		
<p>President – division’s inquiry about our lack of VP Risk position was because they wanted a contact in the zone to send safety swag to. It has been straightened out. Rather than sending equipment to help the Ft Mac patrol get back on its feet, the zone will donate \$600. The personnel matter brought up at the September meeting has been resolved with a letter to the individual.</p>	Send money	Neil/Mark
<p>VP Admin - We need new appreciation and service award pins. Start a thread asking for executive/zone need in a meeting/storage place. Put. together a job description for a Zone Recorder. A RASCI chart was presented outlining the</p>	<p>Find source of pins</p> <p>Start thread</p> <p>Job description</p>	<p>Kevin</p> <p>Kevin</p> <p>Cody</p>

<p>various positions in the zone. Feedback is being solicited and it will be discussed in detail at a later meeting. Does anyone know where the administration documents made by Steve Power several years ago. Also looking for a report form VP Comms on the status of the new website.</p>	<p>Search Inbox</p>	<p>All</p>
<p>New Business - the zone can now do all AR and AP transactions via e-banking. This will allow executives with expence claims to be reimbursed much faster. Deadline for getting new name tags from national is Oct. 31. Rookie on-hill training/testing will be held at Norquay Dec. 10-11 pending area approval. Bibs with our new colours will be purchased. Ski around days will be held concurrently at different hills on several different weekends. The intention is to do On-hill instructor training at the hill that will host the Rookie the following year. The Sunshine patrol initiative is waiting on a MOU from national. Elizabeth and a few other ex-PLs will be putting together a PL handbook for new PLs. Jarrett and Mark will be looking for a summer event uniform.</p>		
<p>Equipment – presented some sample properties to show what we need and can afford. Will solicit wants and needs list from executive.</p>		
<p>VP Comms – no report. We still need a new ICE editor and the roster website still needs to be fixed</p>		
<p>VP Ops – investigating a program where earned CSP vouchers will be recognized at other CSP areas. Mark will explore the possibility of making it a national program</p>		
<p>VP Finance (via e-mail) – the balance and activity of the individual patrol accounts will be distributed.</p>		
<p>VP Education (from Nicole) – recert weekends are working well. Will need the rookie F/A kits by November 21.</p>		

VP R&R – very happy to report that this year’s rookie class has 57 students		
VP Admin – there are 97 returning patrollers, of which 71 have paid		
Nakiska – no report		
Norquay – may have issues getting jackets and packs for the expected rookies at the area.		
Nordic – returning weekend is Dec. 3 at PLP this year. Already have 3 races lined up to cover. Have 6 returning patrollers and are hoping to get two rookies.		
Lake Louise – are looking for lots of rookies this year. Are also donating a vacuum splint to the hill.		
Panorama – Nicole Oliver will be taking an APL position. They have gotten the radios from Drew. They are old and will be looking for new radios as soon as possible. They are also looking for several jackets that can be used by patrollers from areas that still use the yellow/blue jackets.. Are looking for direction on how to ski test patrollers. Would like to get a banner to promote the CSP presence at Pano. Will be putting a recruiting ad in the ICE.		

MEETING ADJOURNED – 9:19 PM

NEXT MEETING – *Nov. 8, 2016, 7:00PM*