



Canadian Ski Patrol, Calgary Zone Association

Saturday October 14, 2017

11:00am – 11:30am

Whitehorn Multi Services Centre

3705 35 Street NE

Calgary, Alberta

October, 2017 Special Meeting Minutes

1.	<u>Call to Order</u> <ul style="list-style-type: none">• Confirmed quorum present<ul style="list-style-type: none">○ 68 members present per sign-in sheet, equating to 34% Zone membership – exceeding the minimum requirement of 10%• Vice President Administration (Cody Whitten) called meeting to order at 11:10hrs
2.	<u>Reviewed Meeting Formalities</u> <ul style="list-style-type: none">• Reviewed purpose of Special Meeting – to pass Special Resolution to accept changes to the Zone Bylaws• Stated that proposed changes were distributed to all membership two times in the past 5 weeks• Reviewed requirement that $\frac{3}{4}$ majority vote by show of hands was required to pass a special resolution
3.	<u>Reviewed Changes to Calgary Zone Association Bylaws</u> <ul style="list-style-type: none">• Refreshed with new CSP branding (removing System) and updated official Zone name to “Calgary Zone Association”• Aligned Member or Executive Member suspension and expulsion procedure with National Bylaws• Amended positions of Executive Officers to current practice<ul style="list-style-type: none">○ President○ Vice President Administration○ Vice President Finance○ Vice President Education○ Four Vice President At Large positions, with roles defined by the President on an as-needed basis (also cleaning up related legacy verbiage)○ Patrol Leader for each area○ Past President

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- Provided clarity on terms of Executive Officer roles as follows:
 - In even numbered years, a President, Vice-President Administration, and two Vice President At Large positions shall be elected for a two-year term. Should any of these positions be vacant at the time of the annual meeting in odd-numbered years, there shall be an election to fill the vacancies for a one-year term.
 - In odd numbered years, a Vice-President Finance, Vice-President Education, and two Vice President At Large positions shall be elected for a two-year term. Should any of these positions be vacant at the time of the annual meeting in even-numbered there shall be an election to fill the vacancies for a one-year term.
- Included provision for a member of Division or National to preside over Zone elections to provide additional flexibility
- Cleaned up wording/language consistent with current vernacular

4. Questions and Answers to Proposed Changes

- Opened floor to questions from membership to clarify proposed changes
- Vice President Administration and Zone President addressed all questions – no outstanding concerns

5. Special Resolution – Motion to Accept Changes to Bylaws

- Motion to accept changes to Zone Bylaws as issued with no changes by J. McRitchie, seconded by D. Gould. Unanimous vote to accept, confirmed more than $\frac{3}{4}$ of membership raised hands.
- Zone President (Jean Rioux) declared that the matter has been carried

6. Adjournment

- Declaration of adjournment of the Special Meeting by C. Whitten. Meeting adjourned at 11:30hrs.